

KLE SOCIETY'S SCHOOL
II BLOCK RAJAJINAGAR, BENGALURU-560010

RULES AND REGULATIONS

GENERAL

- Students are expected to interact in English during the school hours, else after three warnings they will be fined.
- School premises must be kept clean.
- All trash papers, leftover food, etc. must be thrown in bins provided.
- No shouting, whistling, running wild is permitted in the class room or any part of the school building and premises. Students are also strictly warned against throwing anything at anyone or the use of foul and obscene language.
- No play equipment, toys, books (such as magazines, comics, etc.) other than text and notebooks should be brought to school.
- Students should take care of their belongings. All personal items including sweater, water bottles, etc should bear their names. Bringing costly and valuable items and cash is strictly prohibited. The school is not responsible for goods lost.
- No student will be allowed to leave the school before dispersal, under any pretext, except prior permission from school authorities.
- Students are answerable to the school authorities for their conduct while they are inside or outside the school. Misbehaviour on the stair and in the public will justify disciplinary action.
- All students are expected to be present on the school reopening day, after each vacation.
- The shuffling of students at the end of every session is done to enable students to develop social skills.
- The use of unfair means during assessments or examination will constitute a serious violation of school rules. Immediate action will be taken against the offender.
- All students are provided with ID cards. These cards must be shown, whenever they leave the school campus.
- Students are not permitted to attend the school only for assessments.

RULES FOR PUNCTUALITY

- All the students are expected to be in their respective classrooms 10mins before the assembly.
- If the student is late for the school he/she will be given three warning notices after which he/she is liable to be sent home at the parent's own risk.
- No child who is late will be admitted to the class.

SCHOOL UNIFORM

- It is compulsory for every student to wear the school uniform while attending classes and for school functions. The uniforms are to be clean and well pressed.
- No jewellery (except small earrings for girls) or wrist watches (except for secondary school children) are permitted to be worn by the students.
- No headgear of any kind is permitted in the school premises except in the case of Sikh boys (white colour Turban).
- Girls should plait their hair if it is below the shoulders (Red colour Hairband). Short hair should be neatly cut and pinned.

FORBIDDEN PRACTICES

No student shall indulge in any of the following practices:

- Disfiguring or otherwise damaging any school property. Those found guilty will be fined to compensate for the loss/ damage
- Smoking, chewing betel/ tobacco/ gutkha in and around school premises
- Any form of gambling
- Use of drugs or intoxicants
- Rude behaviour
- Use of violence in any form
- Practice of untouchability or advocating casteism, communalism or any such social ills.

FORMS OF DISCIPLINARY MEASURES

The following disciplinary measures may be adopted in case of breach of any of the school rules:

- Written warning
- Imposition of fine
- Rustication which will mean that the student concerned shall not attend school till the expiry of the period of rustication.
- Expulsion (Removal or dismissal) which will debar the student from being re-admitted to the school.

SCHOOL BUS RULES (For students –if applicable)

- The student must stand in a queue.
- The student must be friendly and refrain from talking loudly and shouting which will distract the driver.
- Any damage to the interior of the bus by the student will be charged.
- The student must take care of his/her belongings and check them before leaving the bus.
- Be courteous and follow the instructions of the bus conductor.

SELF STUDYING

- Allows practice, consolidation and enrichment.
- Allows time for reflection on class work.
- Provides opportunities for individualized work.
- Encourages ownership and responsibility for learning.

THE VALUE OF SELF STUDYING

- Improves the learning experience.
- Helps teachers assess understanding.
- Provides information to parents about what the learners are learning.
- Creates home-school dialogue.

RESPONSIBILITIES OF STUDENTS

- Listen to homework instructions in the class carefully.
- Copy instructions for the task and deadline dates in the diary.
- Attempt to do work independently whenever possible and give your best.
- If students are absent, it is their responsibility to find out what work has been missed and catch up with it.
- Students should take pride in doing their work independently.

ABSENCE POLICY

- Every student must have a minimum attendance of 75%.

Leave from school is classified as 2 types- authorized and unauthorized – as explained below.

Authorized leave

1. Leave taken due to the following reasons:
2. Illness of the Student-Medical Certificate to be attached as proof if leave is for more than 3 days.
3. Sudden bereavement that necessitates travel outside the city.
4. Wedding/ family functions etc. leave will be authorized for 1 week only.
5. Educational tours organised by the school and participation in sports and extracurricular events to represent the school.